



OSU Medical Authority Minutes

OSU Medical Authority and Trust

12/5/2024 1:15 PM CST

@ OSU-CHS, North Hall 4th Floor Boardroom, 1111 W. 17th St, Tulsa

Notice of the meeting was given in writing to the Oklahoma Secretary of State more than fortyeight (48) hours prior to the meeting, and the agenda of this meeting was posted at all entrances of Oklahoma State University Center for Health Sciences, 1111 West 17th Street; twenty-four (24) hours prior to such meeting, excluding Saturdays, Sundays, and legal holidays, in compliance with the Oklahoma Open Meeting Act.

Attendance

Present:

Members: Jay Helm, Michael Herndon, Barry Steichen, Johnny Stephens, Billy Taylor

Guests: Eric Atkinson, Damon Baker, Melissa Cox, Deborah Dage, Mike Fields, Michelle Finley (remote), Catherine Gann, Jami Longacre (remote), Finny Mathew, Eric Polak, Michael Rogers, Jessica Russell, Bill Schloss, Erica Woolf

Absent:

Members: Ellen Buettner, Doug Evans

- I. Call to order and establishment of a quorum – Chairman Helm

The meeting was called to order by Jay Helm at 1:15 PM. After a roll call, Jay Helm declared that a quorum of the Oklahoma State University Medical Authority was present for the meeting.

- II. Discussion, consideration, and possible vote on the approval of minutes of the October 24, 2024, meeting – Chairman Helm

 [Draft-OSU Medical Authority Minutes 10.24.2024.pdf](#)

Motion:

Motion to approve the minutes of the October 24, 2024, meeting.

Motion moved by Michael Herndon and motion seconded by Billy Taylor. Aye: Helm, Stephens, Taylor, Herndon, Steichen Nay: None Abstain: None

- III. CEO's Report – Eric Polak

- A. Legislative Update- Jessica Russell

Jessica reported the Senate announced chairs and vice-chairs this week. The House has not announced chairs yet. Senator Haste has agreed to carry the bill that will allow board members to participate virtually and count towards a quorum for meetings.

- IV. Discussion, consideration, and possible vote to establish the budget for the hospital expansion at a base budget of \$175 million with the ability to accept up to \$25 million in additive alternates at the discretion of the Authority - Eric Polak - ACTION

The acceptance of an estimated \$25 million in additive alternates will require an additional approval of the Authority after bids have been received.

Agreements between the OSUMA&T and the University are in development. Current drafts are attached for information purposes.

 [Joint Design and Construction Agreement CLEAN DRAFT.docx](#)

 [Ground Lease CLEAN DRAFT.docx](#)

 [Operating Agreement CLEAN DRAFT.docx](#)


This was discussed in detail during the Finance Committee meeting. Eric Polak will be presenting this to the OSU Board of Regents at tomorrow's BOR meeting. He wanted to point out the attached drafts are strictly drafts. No new questions or comments.

Motion:

Motion to establish the budget for the hospital expansion at a base budget of \$175 million with the ability to accept up to \$25 million in additive alternates at the discretion of the Authority.

Motion moved by Billy Taylor and motion seconded by Johnny Stephens. Aye: Helm, Stephens, Taylor, Herndon, Steichen Nay: None Abstain: None

- V. Discussion, consideration, and possible vote to approve the OSUMA Subcontract Amendments for APRA awards. - Eric Polak - ACTION

 [OSUMA SUB AMENDMENT 1 CAYUSE 23-0129 NCE 12-31-2026 ARPA.pdf](#)

 [OSUMA SUB AMENDMENT 2 CAYUSE 23-0082 NCE 12-31-2026 ARPA.pdf](#)

Eric Polak reported these are the exact same except this extends the previous one-year agreement to 2026.

Motion:

Motion to approve the OSUMA Subcontract Amendments for APRA awards.

Motion moved by Barry Steichen and motion seconded by Michael Herndon. Aye: Helm, Stephens, Taylor, Herndon, Steichen Nay: None Abstain: None

- VI. Discussion, consideration, and possible vote to approve the Right of Way Agreement with ONG. - Eric Polak - ACTION

 [ROW OSU medical authority and ONG.pdf](#)

 [11982-Easement.pdf](#)

Eric Polak gave an update this is to relocate the utilities to continue on this project.

Motion:

Motion to approve the Right of Way Agreement with ONG.

Motion moved by Billy Taylor and motion seconded by Michael Herndon. Aye: Helm, Stephens, Taylor, Herndon, Steichen Nay: None Abstain: None

- VII. Announcements – Chairman Helm

- A. Next regularly scheduled meeting of the Authority is January 23, 2025, at the OSU-CHS 1111 W. 17thSt. Tulsa, OK.

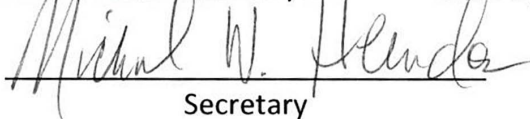
- VIII. Motion and Vote for Adjournment – Chairman Helm

Motion:

Motion to adjourn the meeting at 1:28 PM.

Motion moved by Billy Taylor and motion seconded by Barry Steichen. Aye: Helm, Stephens, Taylor, Herndon, Steichen Nay: None Abstain: None

Oklahoma State University Medical Authority


Secretary