How to Create an Account on OSU CloudCME

Step 1: Visit the CloudCME Website

Go to https://osu.cloud-cme.com/default.aspx. On the homepage, locate the link that says "Create an account with us."

Step 2: Enter Your Basic Information

Fill out your personal details including salutation, first name, middle initial, last name, and suffix. Select your degree and profession (both required fields). If applicable, add any professional designations.

Step 3: Add State License Information

If you hold state licenses, click the plus (+) sign to add each license. Enter the state license type, license number, and expiration date.

Step 4: Provide Your Primary Address

Enter Address 1, Address 2 (optional), Address 3 (optional), city, state, ZIP code, and country. Fields such as Address 1, City, and ZIP/City Code are required.

Step 5: Add Phone, Fax, and Emergency Contact

Include your phone number (required), optional mobile number and fax number, and your emergency contact name and phone number.

Step 6: Enter Credentials

If applicable, click the plus (+) sign to add credentials. Select the credential type and enter the associated ID.

Step 7: Provide Email and Administrative Assistant Information

Enter your email address and confirm it by typing it again. You may opt out of receiving emails by checking the provided box. You may also enter administrative assistant details such as their name, email, and phone number.

Step 8: Select Your Specialty

Choose your specialty and subspecialty from the dropdown menus if applicable.

Step 9: Submit Your Information

Review your entries to ensure all required fields are complete and no error messages appear. Click the "Submit" button at the bottom of the screen to complete your CloudCME account creation.