



OMECS

Graduate Medical Education Policy

Approved by the Graduate Medical Education Committee (GMEC) on May 23, 2023

Effective Date: July 1, 2023

Review Date: May 2023 (New)

Next Review Date: May 2024

Policy Title: **Response to Citations Policy**

Purpose: To provide recommendations for timing as it relates to responses to citations received from the ACGME (Accreditation Council for Graduate Medical Education) for maintenance of accreditation.

Policy Type: Sponsoring Institution Policy

All Sponsored Programs must adhere to the citation response requirement.

For Sponsored Programs that are under close surveillance by the ACGME (Initial or Continued Accreditation with warning or probation) or the Sponsoring Institution (under special review), a response to citations received by the ACGME should be completed within 30 calendar days. This precludes situations in which the ACGME may request that a response be completed sooner.

Responses should be sent to the office of the DIO (Designated Institutional Official) for review prior to submission to the ACGME.

If the DIO responds with recommendations, a response is expected within 14 calendar days.

For Sponsored Programs that are in good standing with the ACGME (Initial or Continued Accreditation *without* warning or probation), a response to citations received by the ACGME should be completed within 90 calendar days. This precludes situations in which the ACGME may request that a response be completed sooner.

Responses should be sent to the office of the DIO for review prior to submission to the ACGME.

If the DIO responds with recommendations, a response is expected within 14 calendar days.

Communication with the DIO's office as it relates to citation responses should be sent in an editable document that allows for tracked changes.

Failure to respond within the time described above may result in consideration for special review by the GMEC (Graduate Medical Education Committee) as it demonstrates failure to comply with Sponsoring Institution Policies.

References

ACGME Sponsoring Institution Requirements

I.B.5. The GMEC must demonstrate effective oversight of the Sponsoring Institution's accreditation through an Annual Institutional Review (AIR). (Outcome)

I.B.5.a) The GMEC must identify institutional performance indicators for the AIR, to include, at a minimum: (Core)

I.B.5.a). (3) each of its ACGME-accredited programs' ACGME accreditation information, including accreditation and recognition statuses and citations. (Core)