



OMEKO

Graduate Medical Education Policy

Approved by the GMEC (Graduate Medical Education Committee) on May 23, 2023

Effective Date: July 1, 2025

Review Date: August 2025

Next Review Date: August 2030

Policy Title: State Licensing Policy

Purpose: All Residents participating in OSU-CHS/OMEKO graduate medical education (GME) training programs accredited by the Accreditation Council for Graduate Medical Education (ACGME). Requirements by the OSBOE (Oklahoma State Board of Osteopathic Examiners) or Oklahoma Medical Board serve as the ultimate authority in determining licensure. Any updates or changes to licensure requirements that are not reflected in this document should be adhered to by the licensee.

Policy Type: Sponsoring Institution/Sponsored Programs Policy

Policy: All Residents must have a training license prior to their first matriculation date, which is typically July 1. All PGY-2 and above Residents must hold an active Oklahoma state provider license while training in an OSU-CHS/OMEKO graduate medical education program.

Residents are also responsible for complying with any additional licensure requirements while participating in affiliated clinical experiences with the Sponsored Program.

Physician (MD): Residents who have successfully completed their first year of graduate medical education in an accredited ACGME program and have demonstrated successful completion of a national licensure examination (i.e., USMLE) are eligible and required to apply for full licensure, or other proper license, as prescribed by the Oklahoma Board of Medical Licensure and Supervision, prior to progressing to their PGY-2 year. If Residents have not successfully completed their licensure examination or have not completed their licensure application, they may be subject to dismissal at the Program Director's discretion. Individual Sponsored Programs may set additional requirements for a Physician license.

Foreign Medical Graduates: Applicants from a foreign medical school must provide the Board with proof of successful completion of twenty-four (24) months progressive post-graduate medical training, obtained in the same medical specialty, to be eligible for a full Oklahoma

license; thus they will not be eligible for full licensure, or other proper license until 24 months of training.

Physician (DO): Residents who have successfully completed their first year of graduate medical education in an accredited ACGME program and have demonstrated successful completion of a national licensure examination (i.e., USMLE or COMLEX) are eligible and required to apply for full licensure or other proper license, as prescribed by the Oklahoma Osteopathic Board of Examiners prior to progressing to their PGY-2 year. If Residents have not successfully completed their licensure examination or have not completed their licensure application, they may be subject to dismissal at the Program Director's discretion. Individual Sponsored Programs may set additional requirements for a Physician license.

Physicians receiving their DO license are required to attend the OSBOE licensure instruction meeting in the spring of their PGY-1 year as a part of their licensure pathway. Location and venue will be determined by the OSBOE.

It is the residents' responsibility to ensure that all required application materials and license fees are submitted to the Sponsored Program, prior to advancing training from PGY-1 to PGY-2 year. Residents will need to submit an electronic copy of the initial medical license to the GME Office once acquired.

Procedures: Program Coordinators and the GME Office are available to assist Residents with questions regarding the Oklahoma State license application process. However, it is the responsibility of each individual Resident to obtain and maintain an active medical license at all times while training in an OSU-CHS/OMECO program. Program Coordinators should notify Residents of which license type is required for their specific Sponsored Program.

Residents are responsible for payment of all licensing fees, including those for elective out of state rotations. Sponsored Programs will determine if Residents are responsible for the cost of licensure or if the Sponsored Program will be responsible for reimbursing Residents in full for any required licensure. Residents seeking licensing for out of state rotations will be responsible for the cost of the licensing unless it is mandated by the Sponsored Program as a part of their curriculum.

Compliance: As noted above, it is the responsibility of each individual Resident to obtain and maintain an active medical license at all times. Failure to comply with the licensure requirements set forth in this policy may result in the Resident's removal from patient care activities until the deficiency is resolved to the satisfaction of the Sponsored Program and GME Office. This time will be deducted from the Resident's annual leave and further disciplinary action and time added to training may be made by the Program Director.

If there are discrepancies between Sponsored Program and Sponsoring Institution policies, in general the stricter of the two policies will apply; however, the Sponsoring Institution and the Sponsored Programs will work collaboratively to come to consensus in areas of debate.