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**Staff Advisory Council – Agenda**

The Staff Advisory Council will meet on **January 19, 2021 at 12p**

**Zoom**

Join Zoom Meeting

https://osuchs.zoom.us/j/91233884387?pwd=QWJUd3J0SDBoNWVTaGhJS2ZadktVdz09

Meeting ID: 912 3388 4387

Passcode: 071155

One tap mobile

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All meetings are open to all staff of OSUCHS.

1. **Call to Order:** Sherrita Sweet
	* Cameras and chat feature note
2. **Roll Call:** Michelle Loveless
3. **Approval of Minutes:** 11/17/2020
4. **Approval of the Agenda**
5. **Reports of University Committees:**
	* **Administration-** Eric Polak
	* **Facilities-** Angelyn Holmes
	* **IT**
	* **Wellness-** Kelsey Ashwood
	* **HR-** Tina Tappana
	* **Security**
6. **Officer Reports:**
	* **Secretary -** Michelle Loveless
	* **Treasurer -** Darlene DuBois
		+ SAC Article V Proposal
			1. Current: Responsibilities. The Treasurer and the President may use the debit card or write and sign checks written on the SAC account. Checks or intended debit card usage, for more than $150.00 will require prior approval by SAC.
			2. Change to the following: Responsibilities. The Treasurer and the President may utilize SAC monetary accounts, such as, but not limited to, the bank checking account, PayPal, OSU Foundation accounts, Trade accounts (Baxter’s etc.), and any monetary accounts created for SAC after this protocol is established, to conduct SAC business. **Transactions for more than $150.00 will require prior approval by SAC.**
	* **Vice Chair –** Diana Sanders
	* **Chair –**Sherrita Sweet
7. **SWOT- How are we doing?**
	* Opportunity: Make SAC mor visible
	* Threat: Even participation across all SAC members
	* Opportunity: Representation across all departments
8. **Standing Committees Report**
	* **Rules and Procedures Committee**
		+ Bylaw Edit Vote: Scholarships being directly deposited into Bursar accounts
	* **Communications Committee**
	* **Awards and Recognition Committee**
	* **Outreach & Fundraising Committee**
9. **New Business:**
	* New Member Introduction: TJ Curato
10. **Announcements:**
	* New members interested in joining SAC please let the Secretary Michelle Loveless know!
	* Reminder to let us know that if there are any concerns or issues you have that you would like for us to address with Administration, let your Executive Board know!
11. **Adjournment**
	* **Next Meeting: February 16, 2021 12p via ZOOM**

