



Staff Advisory Council – Agenda

February 21, 2023, at 12p
Tandy 333 and Zoom

- A. **Call to Order:** Becca Floyd – 12:02 pm – Anna no longer at OSU and therefore taking position of Presidency; asking for grace and Point of Order for Announcements.
- B. **Announcements from University Committees:**
- **Administration** – Ashley Adkins
 - **Human Resources** – No attendance
 - **Facilities** – Ashley Adkins – Barson building redesign starting in Summer to relocate to another space. Café/working kitchen in old anatomy lab. ME demo continuing.
 - **Information Technology** – Jessie Roberts – started encryption project 600 down to 41; replace software and digital signs – 24 out of 40 on CN campus; currently working on labs on CHS
 - **Wellness** – Kelsi Ashwood – partnering with HR to offer Health & Wellness certificate, learning modules, 4 hours instructor lead, one staff conference and a written component. Located in Talent Management. Certified Healthy department March 29th applications – 15 minutes to complete, opportunity to share innovation and awareness, upon certification, department will receive a window cling and certificate. Ergonomics Feb NCU will be speaking; Resistance training Feb 22nd on CN campus, Gardener Feb 28th on CHS campus pollinator garden
 - **Security** – No Attendance
 - **Office of Diversity, Equity, and Inclusion** - No Attendance
- C. **Roll Call:** Online 6, Signed in 14 – Quorum met.
- D. **Approval of Minutes from January:** Motion to approve 12:16pm; Motion by Melyssa Bailey, Seconded by Matthew Sproles
- E. **Approval of Today’s Agenda:**
- F. **Reports:**
- **Executive Board Officers’ Reports**
 - **Secretary – Amy Jenkins** – None, due to not having access to records
 - **Treasurer - Shannon Taylor** – Foundation \$1226.07, Checking \$3128.19 reconciled Feb 2nd. No pending transactions
 - **Vice President - Vacant Seat -**
 - **Cherokee Nation Representative – Vacant Seat** - Danny has resigned and seeking new representative
 - **President - Becca Floyd** – Great opportunity for next 17 months - to strengthen and get more out for SAC to let them know what we do and brainstorm to make better, stronger. How can we help? Stronger communication with Administration, so they know we can get done.
 - **Committee Chairs’ Reports**
 - **Awards and Recognition – Dondie Hess** – working on awards – needs committee members
 - **Communications – MeLyssa Bailey**
 - **Website updates** – needs committee members, link will be sent out via distribution – removed Anna and replaced with Becca, wants different

background with new members with ariel view of campus? Using logo? Looking for options or ideas

- **QR Codes** - Kelly is working on QR code on the flyer to point to. SAC Committee? The flyer is to drive membership and explain what SAC is.
- **Fundraising and Outreach – Megan O’Neal**
 - **Wanting a Co-Chair** – didn’t make it today, needs help
- **Rules and Procedures – Vacant -**

G. Old business

1. **Membership List** - Old information and we are updating, please respond to email AJ sent out
2. **Committee List** – Information about committees on flyers located at meeting; all SAC members must participate on a committee.
3. **Baxter Lunches** – President stated the Baxter’s account is a trade account, not actually cash money, we have \$4k on budget; CN campus has been left out due to Baxter’s not being able to participate; how do we make it fair? Quarterly meals? Desserts? Ideas? (Male voice) Gave money to CN campus to contribute lunch, where did that money go? President unaware of this and did not know who took money. We do not know where money went. No record of such. President doesn’t want to ask for money, since this is all voluntary. Amy Jenkins stated – she believes it should be used for staff recognition for dessert bar, coffee bar, etc. instead of meals just for the SAC Council. Shannon Taylor stated – at end of year gave desserts to CN campus to fulfill budget for Baxter’s, otherwise, if we don’t use the full budget, we could lose it. (Female voice) Can we take orders and deliver on a different day? CJ – bookstore manager, will be able to facilitate distribution of Baxter’s order and distribute accordingly. (Female voice) Asked, can we provide dessert trays to departments while advocating for SAC membership? AJ moves to table with CJ to second.
4. **Fundraiser Movie** – Christen Standifird motioned to table, seconded by Joann Olsen

H. New Business

- **SAC Officer Vacancies** – Christen Standifird motioned to table, seconded by Matthew
 - **Indigenous Peoples Day** – Matthew wants to recognize and take holiday off and not recognize Christopher Columbus. Check with ODI or HR.
- I. **Adjournment** – Motion made by President at 12:53pm to adjourn with MeLyssa to second.
 - J. **Next meeting** - March 21, 2023, at 12 noon in room Tandy 333 or Zoom